



The Athletic Edge
1379 Madison St. NE
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March 21, 2020

Dear Athletic Edge Family,

There is nothing more any of us can say about the impact that COVID-19 is having on our daily lives. As we spend countless hours each day wrestling with what the impact is on our staff, our gymnasts, our preschoolers, as well as the future of our club, we recognize the challenges before us. Gymnastics is a unique sport in itself where, once competitive, that training must be maintained and progressive on a year round basis to prevent set backs, both physically and mentally. Please know that our coaches have been discussing daily how to rebuild and reboot these athletes when we are able to return to our normal training schedules and will have a plan set in motion upon returning. This is a nationwide effort as coaches from all over are sharing ideas and coming up with plans together. Please rest assured that we are working hard to put together the best plan possible for our athlete's return. In the meantime, we are also working on at home work outs and videos to complete during this time.

We want to assure you that AE is listening to the news, we are listening to our government, we are listening to your feedback, we are listening to our community. As a club that has served our community for over 26 years, we continue to only want what is best for all of our families. Athletic Edge has always tried to put the needs of our families, before the needs of our business. After watching the updates and changes in the news every day, it is with heavy hearts that we are making some important changes. This is a huge financial hit for so many, and we are not immune to that. Being non-profit, we have always invested any profit back into our families and training facility. We have already begun to take cost saving measures for the club so that we can prepare to offer the same level of training and service once we are able to return. The pressure is large and we are reaching out for help from our bank, from non-profit assisting and grant-writing organizations, from various loans that are available and from individuals to help support each other during this challenging time. We are making all efforts we can to avoid accruing a large debt to allow AE to still exist when this crisis has subsided.

What is AE planning to do with the current plan from now until April?

AE will be cancelling all classes from now through the month of April. This includes team practices, special April make up classes, birthday parties, Parents Night Out, camps and clinics.

What does this mean for my monthly tuition?

If you find yourself not facing a financial crisis and still have the means to pay your April tuition, your tuition will pull on your normal pull date for April. If you need to freeze your account, you will need to email us at theathleticedge@comcast.net to make this request before April 1st. We will not be in the office to answer the phone or return voicemails. If we do not receive an email from you requesting to freeze, your tuition will pull in April.

What do I get if I continue to pay my tuition in April?

AE is offering the use of Make Up tokens in place of April's tuition. You will receive a make-up token for each class missed during our closure, minus our already scheduled closure of Spring Break. If you choose to freeze your account, you will not receive these make up tokens. **We have allowed these tokens to never expire.**

What happens if AE is allowed to open up mid-April?

We will open and operate on our normal schedule as soon as we are able to. If it happens in the middle of April, we will pro rate April's tuition and still issue make up tokens for the classes missed.

What benefit do I get for freezing my account vs dropping?

Freezing your account ensures you will not lose your spot in the current class you are in. Once we are able to open we will be calling all members on the wait list to give them any open and available spots. Your tuition will be frozen until we re-open. Once you receive notice that we are re-opening, your account will automatically unfreeze, and you will pick up right where you left off. If we re-open mid-month, we will pro rate that month's tuition for you. Either way, you will not need to pay a membership fee to re-enroll. Our membership fees are due in June as normally planned and you will need to pay them then as part of our regular schedule.

Are you refunding March tuition?

We have issued the make-up tokens for March, minus our already scheduled spring break closure. Since only one additional week was missed in March, we will not be refunding for March tuition. If you choose to freeze or drop your account for April, you will still receive your tokens for March.

I have a birthday party scheduled in April, what do I do from here?

AE will be contacting each party to see if they would like to reschedule their party with us or cancel. You will have the option to reschedule for a later date or cancel and receive a full refund. This refund can either be retained as a credit on your account or can be refunded back to your card used to pay. We will hold your birthday party spots for April and in the event we are able to re-open sooner than expected in April, we will give you a call and you will have the option to keep that birthday party time slot.

What can I use my make-up tokens for?

1 Token – Redeemable for a future Make Up class per child

1 Token – Redeemable for admission to our AE Adventure Park per child (we are awaiting the global pandemic crisis to end to open the doors)

1 Token - Redeemable for one 30 minute group private lesson, warm up not included (3 kid maximum)

2 Tokens – Redeemable for 1 Parent's Night Out per child

2 Tokens – Redeemable for one 60 minute group private lesson, warm up not included (3 kid maximum)

3 Tokens – Redeemable for one 30 minute private lesson, warm up not included

4 Tokens – Redeemable for one 60 minute private lesson, warm up not included

4 Tokens – Redeemable for one full day of summer camp, lunch included

4 Tokens – Redeemable for a \$50.00 discount off a birthday party (can be redeemed on Adventure Park side or gymnastics side)

8 Tokens – Redeemable for a \$100.00 discount off a birthday party (can be redeemed on Adventure Park side or gymnastics side)

***Tokens do not expire**

How do I redeem my make up tokens?

When we are open and operating under normal schedule you can redeem your make up tokens for a make-up class by scheduling them online through our parent portal. All other make up tokens will need to be redeemed at our front desk, by phone or by email.

I already used some of my make-up tokens to sign up for April make up classes, now what?

AE will automatically drop you out of all these classes and will issue your tokens back to you.

What happens if you are closed beyond April?

Our plan will continue until we are able to re-open. We will continue to issue make up tokens for the classes missed. If you wish to freeze after April and forego any further make up tokens, you can do that by giving us notice via email before May 1, 2020.

What are the plans for the preschool if my child is currently enrolled?

You will receive a separate letter from our Preschool with their updates.

Does AE currently have any daycare opportunities?

AE is currently working with the State of Oregon to be listed as one of the daycares for use for essential workers. We expect this to be set in motion fairly quickly. Please email coachkkottek@gmail.com to discuss this opportunity, claim a spot and discuss the schedule.

My kid is a Competitive Team Member, when will we see our final season statement?

Clubs in Oregon are working on gathering their financial loss from having to cancel their meets. USAG committees have said that once they gather their financial loss, it could possibly be deducted from the meet entry fees we paid to get in. Rest assured – this is very minimal, if at all so far. However, everyone is doing their due diligence. We are still waiting on our refunds. Once they have all been issued to us we will be doing the final accounting and sending that information to you.

My athlete was hoping to try out for the competitive team in April, when will that happen?

At this time, we plan to have tryout's 2-4 weeks after we return to normal schedule. We realize the kids will have had "x" amount of time off before them and we plan to take that into consideration during these try outs. We will rely a lot on coach feedback at their previous level. If it takes an athlete a little longer to catch back up after their time off, we will definitely take that into consideration as well by possibly allowing an additional try out at a later date.

When will move ups occur for current competitive team members?

We realize the kids will have some catch up to do when they return. We definitely plan to be fair in our decisions and consider that, as well as rely on coach feedback from their current levels. With the unfortunate news of our season ending abruptly, please know that your athlete has to attain a certain score to progress though the levels. If your daughter did not receive a 32 AA she is not eligible to move to the next level. **For level 4 only**, they must attain a 34.00 AA to be able to move on to the next level.

Is our end of the season competitive team banquet still on?

At this time, we are still having our end of the season banquet as planned. We will keep you posted with any changes

Since you are non-profit organization, am I able to make a donation to help during this time?

Absolutely! Please email coachkkottek@gmail.com to discuss this option and AE is happy to supply you with a tax deductible receipt.

Will private lessons be allowed during this closure?

Please email coachkkottek@gmail.com to discuss this option as things are always changing and progressing each day.

We want to thank you all again for the outpouring of support you have provided to us individually, our staff and AE. If you have any questions that were not answered or addressed please email us at theathleticedge@comcast.net

We hope to see all of you back real soon! Stay safe everyone!

Sincerely,

Walt & Jacque Wagner
AE President